Are you Compliant?
A Roadmap to Ensuring IT Compliance: Why, What, How

**Why comply?**
- **Laws & regulations are non-negotiable.**
  - The global average cost of non-compliance in the form of fines and penalties was $1.5 million in 2011.
  - In 2011, the average cost of non-compliance in the form of lost productivity and revenue was $3.3 million.
  - The global average cost of non-compliance in the form of business disruption was $2 million in 2011.
- **Security is important.**
  - The reputation of your brand is on the line.
  - Compliance can be as low as $226 per capita when 5 or more audits are conducted in a year.*
  - The cost of non-compliance can be as much as $1,275 per capita.
  - On average, the cost of compliance is 1.65 times lower than the cost of non-compliance.
- **Cost of non-compliance is on the rise.**
  - In 2011, the global average cost of non-compliance was $1.267 billion.

**Savings matter!**
- In 2011, the average cost of compliance was $1.275 per capita.

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**Cost of compliance can be as much as $1,275 per capita.**
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**The compliance is achievable.**
- Many organizations view compliance as a difficult exercise because they:
  - Think it's hard. Each compliant standard is unique and must be simplified or even sacrificed as part of the process.
  - Think it's expensive. Complying with some laws and regulations can be a little expensive, but the cost of non-compliance is staggeringly higher.
  - Think it's only for large businesses. Most laws and regulations are applicable irrespective of organization size.

**Myth:** Compliance is not applicable to me. It’s one-time activity.
- Wrong. This is an ongoing activity that requires the involvement of every employee in the organization. Compliance training is mandatory.

**Research**
- Which laws and regulations apply to your organization? How can you comply with them?

**Evaluate**
- Look at your organization's processes, security, safety, etc. to find out what needs to be changed to ensure compliance.

**Plan**
- Plan the change in incremental steps to smoothen the transition from old practices to compliant practices.

**Act**
- Help your team transition by providing employees with the necessary tools and training. Make sure every employee knows his/her role in ensuring compliance.

**Audit**
- Have your processes audited by compliance professionals to make sure you've got it right.

**Update**
- Laws and regulations change, either because of the governing body or because your organization has changed in some way (grew, diversified, etc.). Stay on top of these changes and modify your procedures as required.

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*Research, Evaluate, Plan, Act, Audit, Update*

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**Compliance checklist**

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