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How to Increase User Adoption for **SharePoint** Sites



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Abstract

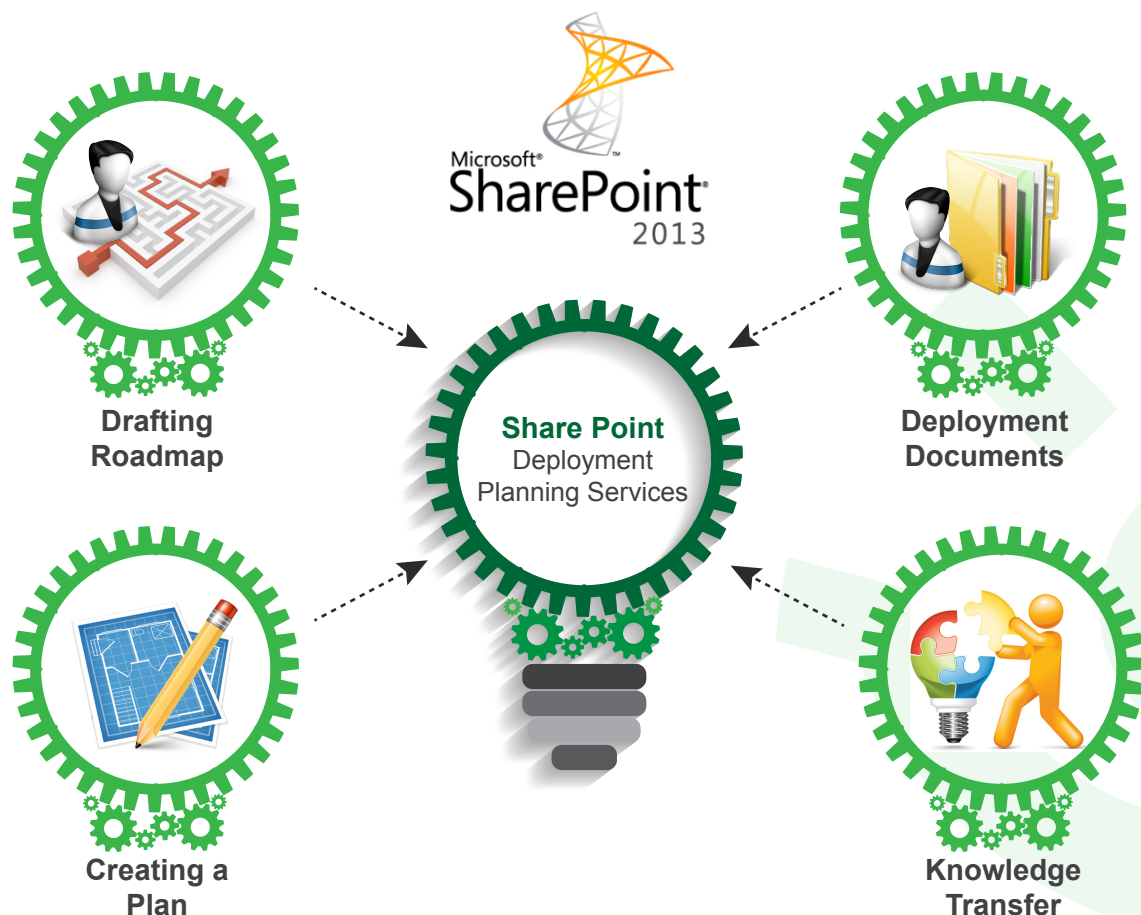
Today, in the IT industry, we have many collaboration technologies. Every technology has its own pros and cons, depending on which the business decides either to adopt the technology or not. Out of all the technologies, SharePoint is one such technology that has a broader spectrum like custom development framework and third party integration flexibility. However, with businesses no aware of these offerings, most of them do not implement the technology. Wide vision on technology, proper planning and good visibility and support to end users are some of the features, which increase the technology adoption in an organization. To deliver a successful project at the end, some procedures are needed to be followed.

Given below are some of the reasons that lower the SharePoint adoption and major steps, which need to be taken to increase user adoption of SharePoint.

Introduction

IT revolution is growing faster and adoption of new software technology is also going hand to hand. In the on-going world requirement are very specific and rich which will be some time more tedious than what we expect. In this dilemma it's very crucial to adopt specific technology. SharePoint is one of the technologies which will give the user a rich and highly integrated blend of deliverables. The technology which makes the user more comfortable does not mean that user will adopt so quickly, they need proper involvement, ownership, guidance and training. Build adoption strategy will make the user adoption high and indirectly make the SharePoint project successful.

Techniques for better SharePoint Adoptability



- **SharePoint offerings to the business:**

SharePoint offers a wide range of functionality to the business, due to which, collaboration in different environments is much easier than before. It also provides excellent support to third party integration and extensive support for custom development and migration.

- **Minimal scope of SharePoint:**

Most of the time it has been observed that people who are handling such projects have minimum knowledge on SharePoint. It is very much important to have a wide scope of SharePoint at the time of handling the project. It will be helpful for the other employees to work in a better way.

- **Unrealistic timeframes for implementation:**

Every project has time frames and schedules. Therefore, before starting any work, we need to set the time frame for the work. This timeframe will always be realistic which will enable people to deliver the work within time.

- **No proper documentation, user manuals and supports for the end users:**

Documents have always been the first and important material to track any kind of work which also helps the end user to get the application overview. User manuals play a lead role to educate the end users about the application. In such cases, end users always look for a well-formatted document to walkthrough the project. Once, we are done with the implementation, support for the end user s another priority.

- **Low governance and planning for development and designing:**

Governance and planning for development is a crucial stage of an application. Prioritizing the development is more important. Assigning proper resources for development and designing is also a key part; which will assure business to deliver the work in time. In the development phase, it is advisable to start work by following a process, which can give the project/application a good visibility. Design always needs to be very clear and functional, so that end user does not spend more time to get the result he desires.

- **Look & feel with good accessibility:**

We need to take good care of the look and feel of an application. For this, the application has to be rich, simple and user friendly so that business user can have a smooth navigation and functionality feature.

- **Training and learning:**

After successful implementation of an application to the production environment, end user would always want to adapt to the technology quickly. So arranging frequent and effective training session will help the user to get well versed. By conducting surveys, we can know on what scale the training and learning session can be improved.

- **Migrating to different versions of SharePoint:**

Applications should be compatible to any version. For this, SharePoint migration is a key feature that lets application easily migrate to any versions.

These are some of the points, which we can follow at the time of implementing a SharePoint project in any environment.

Happiest Minds Expertise on SharePoint User Adoption

We, at Happiest Minds always try giving more visibility to business users on SharePoint technology by providing proper user trainings, help manuals and support. Our expertise and certified personals involved enhance the development, process and training.

We conduct small scale workshops for users by Industry experts to enhance their knowledge on SharePoint. We are here to give a rich blend of support in SharePoint technology and smart solution to the users which will let them adopt SharePoint in a much easier way.

Authors



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Sujan is a Senior Engineer in SharePoint Technology with excellent working experience in SharePoint support. He has good hands on experience on SharePoint farm setup, migration and end-user support. He is very good at learning and adopting any new technology.

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Happiest Minds

Happiest Minds is focused on helping customers build Smart Secure and Connected experience by leveraging disruptive technologies like mobility, analytics, security, cloud computing, social computing and unified communications. Enterprises are embracing these technologies to implement Omni-channel strategies, manage structured & unstructured data and make real time decisions based on actionable insights, while ensuring security for data and infrastructure. Happiest Minds also offers high degree of skills, IPs and domain expertise across a set of focused areas that include IT Services, Product Engineering Services, Infrastructure Management, Security, Testing and Consulting.

Headquartered in Bangalore, India, Happiest Minds has operations in the US, UK, Singapore and Australia. It secured a \$45 million Series-A funding led by Canaan Partners, Intel Capital and Ashok Soota.

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